



**SYLLABUS**

**2021**

## GENERAL RULES

1. The Festival is for amateurs. For the purposes of this Festival, an amateur is one who is considered not to: a) derive his/her main income from performing dance; b) be undertaking a full-time further education in dance; c) be attending a full-time dance or theatre school.
2. The age of competitors is taken from 1st September of the year preceding the date of the Festival. Entry into the incorrect age group may lead to disqualification. In cases of doubt, the competitor may be required to produce a birth certificate to confirm age.
3. Entries will be accepted via the Tonbridge Dance Festival online registration system. In the event of over subscription please note entries will be accepted by geographical distance. Schools nearest the festival geographically will be given priority. This rule will only apply if we are oversubscribed. We welcome entries from all dance schools.
4. Competitors may perform not more than:
  - Once in their own age group for each solo technique (classical or stage)
  - b. Once in each technique in a duet class with the same partner
  - c. Once in each technique in a trio/quartet class with the same dancers

(NB dancers are permitted to dance more than once with different partners)

Techniques are defined as follows:

CLASSICAL: Ballet, Character, Greek and National

STAGE: Modern, Lyrical Modern, Contemporary, Song and Dance, Tap

The committee reserves the right to amalgamate techniques into the groupings of stage and classical should there not be sufficient entries to adjudicated techniques separately.

The age of the oldest competitor determines the correct class of entry.

5. The organisers reserve the right to divide, amalgamate or split classes, should the occasion arise, and have the power to interpret or qualify any of these rules should they deem it appropriate. If a solo age group is split, the two classes will be held on the same day wherever possible.
6. The timetable will be set by the Committee and will not be subject to alteration. Requests from competitors regarding preferred dates and times, or alterations to the published timetable, will not be accommodated for any reason.

7. Competitors must report to the stage steward at least 15 minutes before the class is due to start and present their music at that time. Competitors must dance in the correct order and be ready in the wings two dances before their own. Absentees risk disqualification.
8. If they are unable to attend their class, competitors are invited to call the Festival representative to let them know. The Festival programme will include a telephone number to call that will be available during Festival hours.
9. Competitors aged 11 years or over may not be allowed to re-dance except for a technical reason determined by the stage steward. Competitors aged under 11 years may be allowed to re-dance, at the discretion of the adjudicator.
10. Acrobatic work is not allowed but gymnastic work is acceptable at the discretion of the adjudicator provided it is combined with modern dance technique.
11. Pointe work is not allowed for any competitor under the age of 13 years.
12. The organisers reserve the right to refuse entry or stop a performance where the content, props or costume are thought to be unsuitable.
13. Time limits for dances must not be exceeded. Times will be checked from the first note or word of the accompaniment or the first movement of the dancer, whichever is sooner. Marks will be lost if the time limit is exceeded.
14. The competition does not accept liability for the infringement of copyright recording or performing rights arising out of any competitor's accompaniment or performance. Teachers and choreographers using music created from commercial recordings are advised that they are themselves responsible for seeking permission to re-record from the recording companies concerned.
15. Recorded accompaniment must be uploaded via Dropbox links to the TDF organisers in an MP4 format by 21<sup>st</sup> March 2021. Links to the relevant files will be emailed to each dance school and each track must be named as instructed at the time. No CD's will be used at TDF 2021.
16. Pre-recorded music used in any song and dance section must not include any singing or chanting on the track. Pre-recorded music in tap sections must not use any recorded tap or similar effect.
17. The choice and interpretation of the accompaniment, as well as the quality of recording, will be considered by the Adjudicator.
18. When requested, the steward will announce the title of the dance and, if appropriate, a short synopsis not exceeding thirty words.
19. Adjudicator's decision is final and no discussion or correspondence concerning such a decision may ensue. The Adjudicator reserves the right not to award a place or medal if, in their opinion, the standard of dance is insufficiently high, or individuals infringe the rules.

20. Communication with the Adjudicator concerning any matters relating to the competition by the competitors, teachers or other parties during the competition is prohibited.
21. The competition may make awards to performers in categories of its choice. Trophies should be cleaned and engraved at the winner's expense and should be returned to the festival by the end of March the following year. Failure to do so will result in a charge of £30 per trophy payable to Tonbridge Dance Festival.
22. Photography, filming, video or sound recording is prohibited in the auditorium. However, competitors must be prepared to perform before cameras of the media or agents of the competition.
23. The stage and stage wings are out of bounds to all except authorised persons and persons about to perform. Competitors who have danced must leave the area and only return for adjudication. Authorised persons are members of the Tonbridge Dance Festival Committee, licenced chaperones and teachers. Dancers should seek Committee permission before using the stage during break times.
24. In compliance with the venue's health and safety regulations, members of the public and competitors will not be allowed entry to the venue before 8.30am on any morning of the Festival.
25. Entrance to the auditorium will only be allowed between performances and not whilst adjudication is taking place. Competitors may be allowed into the auditorium if their costumes are covered and adequate footwear is worn. Children under the age of 10 must be accompanied by an adult and fully supervised.
26. Parents, relatives or friends who attend the Festival with a dancer must pay the appropriate entry money at the time of entering the venue. Competitors who are dancing or supporting teachers (max. two persons per day named by school in advance) on the day will not be required to pay the appropriate entry money.
27. The Festival carries public liability insurance and a certificate to that effect will be displayed FOH during the Festival.
28. Parents should be aware that the ONLY AREAS OF THE THEATRE SUPERVISED BY Tonbridge Dance Festival personnel are the side of stage and performing areas. In all other areas of the theatre (including the dressing rooms, auditorium, toilets, corridors etc.) parents and teachers are reminded that the safety of vulnerable people and personal belongings are their responsibility during the festival. The Festival accepts no responsibility for the personal effects of entrants or their helpers.
29. Lost property recovered at the festival will be disposed of if unclaimed 4 weeks after the last day of the festival.

30. All competitors will need to comply with the Child Licencing arrangements as defined by Kent County Council in compliance with legislation. Failure to comply with the KCC requirements will result in competitors being disqualified. The Festival will be registered for a Body of Persons Approval (BOPA). Please note all dance schools will be required to submit their own BOPA to KCC.
31. Tonbridge Dance Festival has a designated fully trained Safeguarding Officer and any safeguarding issues or concerns will be handled by a named person.
32. Tonbridge Dance Festival will ensure that there are registered chaperones at the side of the stage and in the performance area at all times.
33. Each school/private entrant will receive a class time notification email providing a link to the Festival's Safeguarding Policy clearly stated emphasising that the responsibility for the safe keeping of the children remains with the parent until such point where the parent is no longer allowed to accompany the child. Teachers should encourage parents to read the details carefully.
34. A separate dressing room will be provided for males and a family dressing room for both sexes should it be required. No men will be allowed entry to any female dressing room. The Festival reserves the right to question any person within the backstage area and, where deemed appropriate, request them to leave.
35. The organisers are not liable for any loss or damage to articles, clothing or personal injury during the Festival unless proven negligent.
36. By entering the Festival you are agreeing to our Child Protection Policy, our Privacy Policy and our approach to Creating Safer Festivals for Everyone.

## **MARKING SYSTEM**

- 75 – 77 marks Fair
- 78 – 80 marks Moderate
- 81 – 83 marks Merit
- 84 – 86 marks Commended
- 87 – 89 marks Distinction
- 90 marks and over Outstanding

Medals will be awarded for 1st, 2nd and 3rd places. A fourth place and accompanying medal may be given at the Adjudicator's discretion. If a fourth place is not announced at the time of adjudication, no place or medal will be given.

### **Entries and class sizes**

Entries may be restricted due to time constraints and allocated on a first come, first served basis. Should a particular class be oversubscribed, the organisers reserve the right to split the class.

Festival entries and all payments may be made on our website where teachers/individuals can register and make their entries online. Confirmation of receipt of entries will be made by email and confirmation of places made after the entry closing date.

### **Confirmation of entries**

- Each school will be emailed with confirmation of entries
- Entries are only confirmed upon receipt of full entry fees and entry form.
- Each school must provide a list of 2 named teachers who will be issued with name badges to facilitate free entry to the venue during the Festival (maximum two per school, per day).

## SOLO SYLLABUS

### JUNIOR SECTIONS

PRE-JUNIORS SOLOS 6 AND UNDER

JUNIOR SOLOS 7 - 10 YEARS

ALL TIME LIMITS 1.5 MINS PER SOLO EXCEPT SONG & DANCE 2 MINS PER SOLO

	6 YRS AND UNDER	7 YEARS	8 YEARS	9 YEARS	10 YEARS	FEE
NATIONAL	N6	N7	N8	N9	N10	£8
BALLET*	B6	B7	B8	B9	B10	£8
CHARACTER	C6	C7	C8	C9	C10	£8
GREEK	G6	G7	G8	G9	G10	£8
MODERN	M6	M7	M8	M9	M10	£8
TAP	T6	T7	T8	T9	T10	£8
MUSICAL THEATRE	SD6	SD7	SD8	SD9	SD10	£8
LYRICAL MODERN	LM6	LM7	LM8	LM9	LM10	£8

### INTERMEDIATE SECTIONS

INTERMEDIATE SOLOS 11-14 YEARS

ALL TIME LIMITS 2 MINS PER SOLO EXCEPT SONG & DANCE 2.5 MINS PER SOLO

	11 YEARS	12 YEARS	13 YEARS	14 YEARS	FEE
NATIONAL	N11	N12	N13	N14	£8
BALLET*	B11	B12	B13	B14	£8
CHARACTER	C11	C12	C13	C14	£8
GREEK	G11	G12	G13	G14	£8

MODERN	M11	M12	M13	M14	£8
TAP	T11	T12	T13	T14	£8
MUSICAL THEATRE	SD11	SD12	SD13	SD14	£8
LYRICAL MODERN	LM11	LM12	LM13	LM14	£8
CONTEMPORARY	CO11	CO12	CO13	CO14	£8

## SENIOR SECTIONS

SENIOR SOLOS 15-21 YEARS

ALL TIME LIMITS 2 MINS PER SOLO EXCEPT SONG & DANCE 2.5 MINS PER SOLO

	15 YEARS	16 + YEARS	FEE
NATIONAL	N15	N16	£8
BALLET*	B15	B16	£8
CHARACTER	C15	C16	£8
GREEK	G15	G16	£8
MODERN	M15	M16	£8
TAP	T15	T16	£8
SONG & DANCE	SD15	SD16	£8
LYRICAL MODERN	LM15	LM16	£8
CONTEMPORARY	CO15	CO16	£8

\*All Ballet genres (classical, modern and stylised ballet) will be judged together in the class indicated above. Only one dance from these disciplines may be entered. Ballet shoes should be worn.

FOR FULL AED SYLLABUS FOR 2021-2022: <https://www.all-england-dance.org.uk/>



## Creating Safer Festivals for Everyone

The Federation and its member Festivals use the following policies and procedures to provide **Safer Festivals** for everyone:

1. A single, definitive Child Protection Policy adopted by all Federation Festivals.
2. One or more designated Festival Safeguarding Officers (FSO) appointed for each Federation Festival. Details of which will be available in the programme
3. Best practice advice in the form of **Safe Working Practice** and **Festival Child Protection leaflets**, with support and training for all Festival staff and volunteers. Including clear reporting procedures for anyone with a concern about a child.
4. Appropriate recruitment and induction procedures for all new staff and volunteers responsible for providing safe environments for everyone attending / performing at a Federation Festival.
5. All Festival personnel wear a badge to identify their roles. All teachers/parents/guardians/carers are asked to report all incidents of any nature to anyone wearing a Festival badge. All reported incidents will be handled in accordance with the **Safe Working Practice** and **Festival Child Protection** best practice advice. In addition we will ensure the availability of a quiet area / room where concerns can be expressed in private.
6. For the duration of a Festival all teachers/parents/guardians/carers are responsible for the continuous care and supervision of their own children/pupils. If they are unable to attend personally, they must delegate their responsibilities to an identified adult and ensure that their children/pupils are aware of the identity and name of the person responsible for their care. This includes supervision throughout all Festival venues, practice and changing areas that may be provided. The Festival cannot take any responsibility for property left unattended
7. No unauthorised photography, audio or video recording of children and young people is allowed at our Festivals. Where parents/guardians/carers do not wish photos to be taken at all, then the responsible adult attending should ensure that their child is not included in official photos.
8. Some children and vulnerable adults may have specific needs in order to take part. If this is the case we ask the responsible teachers/parents/guardians/carers to contact the Festival Organisers prior to arrival. The Festival actively seeks wherever to meet these needs, but must know beforehand in order to prepare support – or to advise that help cannot be provided on this occasion.

9. The Festival's Child Protection Policy and approach to Creating Safer Festivals for Everyone is published explicitly in our Syllabus, Programme and Website. By completing and signing the entry form all parents / guardians / carers and teachers of entrants under 18 (or vulnerable adults of any age) confirm that they give (or have obtained) the necessary consents for the entrants to take part in the Festival. Without consent the entry to the Festival cannot be accepted.

## Child Protection Policy Statement

The British and International Federation of Festivals for Music, Dance and Speech work for amateur festivals everywhere to help create thousands of educational performance opportunities for children and young people each year.

The Federation, and our member Festivals, are committed to ensuring safe environments for children and young people and believe that it is always unacceptable for a child or young person to experience abuse of any kind. We recognise our responsibility to safeguard the welfare of all children and young people, by a commitment to recommend best practice which protects them.

This policy applies to our Board of Trustees, paid staff, Adjudicator members, volunteers, students or anyone working on behalf of the Federation and our member Festivals.

### **We recognise that:**

- the welfare of the child/young person is paramount
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

### **The purpose of the policy:**

- to provide protection for the children and young people who participate in our festivals, including the children of festival members
- to provide staff and volunteers with guidance on procedures they should adopt in the event they suspect a child or young person may be experiencing, or be at risk of, harm

### **We will seek to safeguard children and young people by:**

- valuing them, listening to and respecting them
- adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- recruiting staff and volunteers safely, ensuring all necessary checks are made
- sharing information about child protection and safe working practice with children, parents, staff and volunteers
- sharing information about concerns with agencies who need to know, and involving parents and children appropriately
- providing effective management for staff and volunteers through supervision, support and training.
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The Federation will review this policy each year in November in line with Safe Network guidance or sooner in light of any changes in legislation or guidance. All changes will be communicated to our member Festivals in time for the start of the new Festival year.